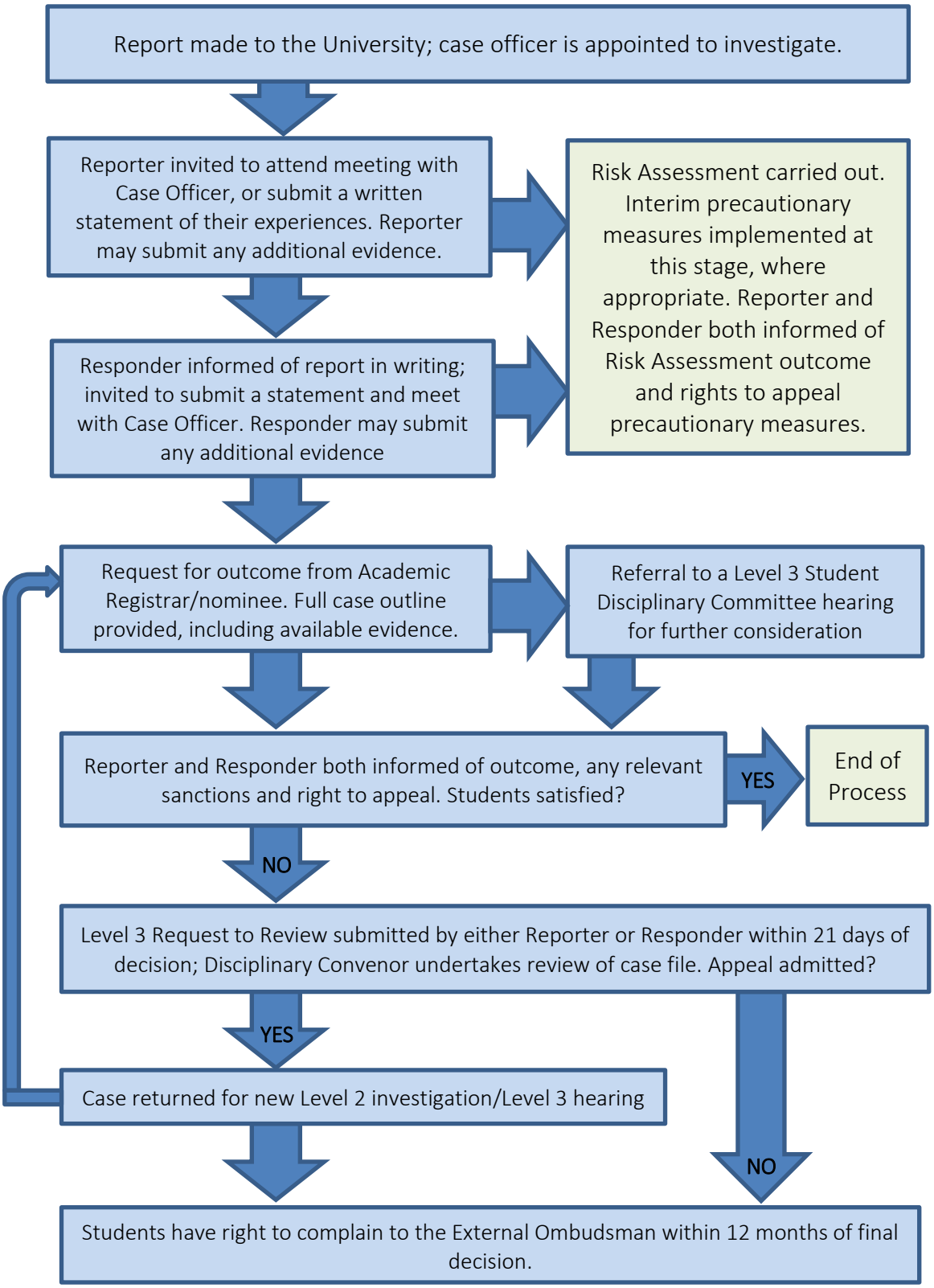Quick Guide 1: How will my report be handled where the responder is a Newcastle University student?